

**Here is a great opportunity to acquire the world class competency based Certification to become Certified Project Manager**



# Globally Recognized IPMA Level C® Certification (Certified Project Manager)

**IPMA certification – delivered locally, recognised globally**

**IPMA Certification — Based on IPMA International Certification Regulations (ICR4) & IPMA Individual Competence Baseline (ICB4)**



## Competence Elements Covered in Programme



### Perspective

#### Methods, tools & techniques through

which individuals interact with the environment as well as the rationale that leads people, organizations, societies to start and support projects, programmes and portfolios

1. Strategy
2. Governance, structures and processes
3. Compliance
4. Power and interest
5. Culture and values



### People

#### personal interpersonal competences

personal interpersonal competences

1. Self-reflection and self-management
2. Personal integrity and reliability
3. Personal communication
4. Relations and engagement
5. Leadership.
6. Teamwork
7. Conflict and crises
8. Resourcefulness
9. Negotiation
10. Result orientation.



### Practice

#### Not the best practice, but better!

specific methods, tools & techniques

1. Design
2. Requirements, objectives and benefits
3. Scope
4. Time
5. Organization and information
6. Quality
7. Finance
8. Resources
9. Procurement and partnership
10. Plan and control
11. Risk and opportunity
12. Stakeholders
13. Change and Transformation
14. Select and balance (Prog. Mgmt.)



**IPMA's Vision: Promoting Competence throughout Society to enable a world in which all Projects succeed.**

IPMA level C certification is an international recognition of your experience level in managing projects. You have shown to possess the competences as described by the IPMA International Competence Baseline®, and have shown to consistently apply those, taking responsibility in leading role. You are professional and your clients rely on you to manage their projects in a predictable, professional way.

**Entry Criteria for IPMA Level C**

IPMA Level C certification requires that a candidate has acted in a project management role within projects of moderate complexity. Eligibility criteria is that within the last six years the candidate needs to have a minimum of three years experience as a project manager within projects of moderate complexity, or a minimum of three years experience in a responsible project management role assisting the project manager in complex projects.

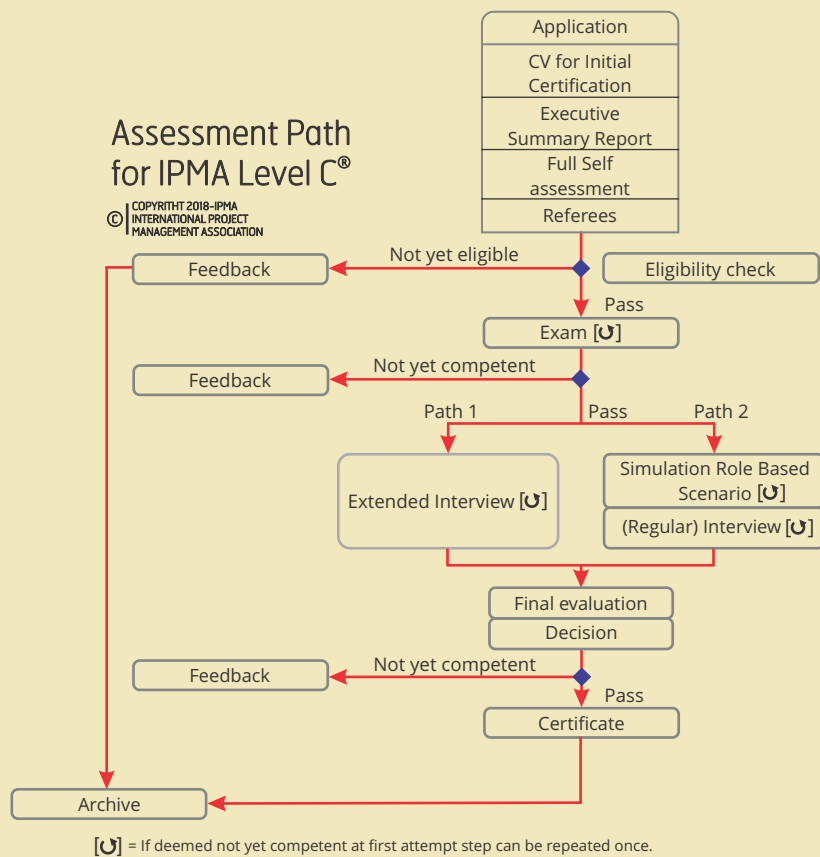
**IPMA Individual Competence Baseline - Fourth Edition**

Worldwide, the IPMA certification is based on the global competence standard, ICB. This standard is defined by IPMA and describes the competences that project, programme and portfolio managers should possess.

**Certification Process**

While the IPMA manages the 4-level (4LC) certification scheme for individuals, the Certification Bodies of the IPMA Member Associations are responsible for the individual assessments and certification. The certification process involves several steps for the assessment of a candidate and are applied to each of the IPMA Level A, Level B, Level C and Level D. When candidates meet the competence requirements, they can apply directly for the desired Level.

The Process / Assessment path for attaining IPMA Level 'C' certification is given below:



**Re-certification**

Re-certification is due five years after initial certification for all levels and domains. It is the responsibility of the certificate holder to initiate the re-certification process through application up to a maximum of six months before their certificate expiry date.



## Benefits of Project Management Certification

- Project management certification is highly regarded - it improves one's capability to deliver better, faster, less expensive products and services.
- Performance based certification secures competitive differentiation.
- Project management plays a key role in global business environment - certification ensures that you have standards by which project management performance can be measured.

### Benefits of Project Management Certification for the Employers



- It provides a benchmark for the recruitment, training and development of project management staff.
- It provides a marketing tool by demonstrating the company's commitment to excellence in project management and the competence of its staff.
- It helps significantly, to provide confidence to clients that the company can handle the clients' business efficiently and cost effectively.

### Benefits of Project Management Certification for the Employees



- It provides peer recognition of one's competence.
- It compliments and enhances other technical or business qualifications by demonstrating that an individual is also competent in the crucial ability to manage projects.
- It assists in the recognition of the transferability of an individual's skills from one company or industry to another.
- Through participation in the certification process, individuals enhance their confidence in their project management and general business knowledge.

### Benefits of Project Management Certification for the Customers



- It enables clients to assess a proposed project manager's competence.
- It provides positive proof that the individual concerned has gained peer recognition of his/her ability to manage projects.
- It builds confidence about the company undertaking the project.

## IPMA Level C: Certification Process / Steps

<b>Eligibility Criteria</b>	Min. 6 years of experience, out of which 3 years in responsible leadership functions of Projects with moderate complexity.
<b>Application</b>	PCF01: Application Form
<b>CV</b>	CV (must include): • Name and contact details of applicant • Career history
<b>Full Self-Assessment</b>	PCF02: Self-Assessment Form (on the 29 Competence elements)
<b>Referees</b>	At least 2 professional referees who are familiar with the applicant's eligible work experience.
<b>Executive Summary Report / Project Report</b>	PCF03: Executive Summary Report: 10 – 15 Pgs (Max 15 pgs) (A4 Size, Font Arial 11) regarding the candidates' suitability for assessment based on the eligibility criteria and must include: <ul style="list-style-type: none"> <li>• Organization details</li> <li>• A one page summary for each of the project (s) / programme (s) / portfolio (s)</li> <li>• The role of the applicant</li> <li>• A description of how they managed each project and met the complexity criteria.</li> </ul>
<b>Competency Development Plan (CDP)</b>	To work out an individual Competence Development Plan, to self-manage as well as to prioritize so that self-development objectives are met and he/she is able to bridge the gaps. The Assessors will review the Plan during the assessment / interview and give their inputs for further improvement, if any. CEs to be addressed in the CDP:- 3 People CEs, 5 Practice CEs and 2 Perspective CEs.
<b>Eligibility Check</b>	Based on the evidence provided by the applicant, PMA Cert shall inform the applicant of its decision to accept or reject an application.
<b>2 Written Exams (Each of 2 Hrs Duration)</b>	Candidates score shall be based on the number of correct answers. There will be no deduction for wrong answers and unanswered questions will be treated as wrong answers.
<b>Workshop (Simulation/role based scenario)</b>	The candidates are presented with a situation and asked to undertake tasks corresponding to the relevant role while being observed by the Assessors.
<b>Interview</b>	Regular interview for 60 minutes by two IPMA certified Assessors.
<b>Final evaluation &amp; Decision</b>	Head, PMA Cert will give the decision based on the final evaluation, in writing.
<b>Certificate</b>	PMA Cert will issue certificate & register it in PMA Cert as well as IPMA databases. The Certificate is valid for 5 years from date of issue and will expire 5 years later less one day from the date of issue. Candidates are advised to get their certificates renewed up to max. of 6 months, before the expiry of the certificate or certification at a new level is required.

## Some leading companies whose employees have acquired IPMA Level C.



"IPMA Level C has been a mind boggling and unique experience for me. It is an excellent opportunity to move from knowledge based assessment to competency based assessment, to move upwards in the career. One has to write a project report regarding latest project and pass through one day interactive workshop and rigorous interview. It gives lot of learning and professional enrichment. As a Project Management Professional (PMP), I am very happy to go for IPMA-C i.e. Certified Project Manager to build my career path".

*Raj Karn Singh, PMP,  
 Dy. Chief Engineer (Project Engineering), Tecnimont ICB*

### Program Structure

**IPMA Certification Program:** The Certification Assessment/ Examination (3 days) is administered by an Independent Certification Body i.e. PMA Cert, Certification Body (CB) of PMA India as per announced exam schedule and venue. The Assessment will be by two independent IPMA Certified Assessors and consist of review of Application documents, CDP and Executive Summary Report, Two Written exams, Workshop (Group Task), etc. followed by face to face Interview of 60 minutes duration, with each candidate.

### Who Should Attend

Project professionals having more than 6 years experience who want to excel in managing projects to advance their career. Also all those experienced professionals who are part of project team including HR and Finance.

For more details please contact: 10082019-V01

Arvind Agarwal, Head, PMA Cert (Certification Body)  
**Project Management Associates (PMA)**

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